

City of Palouse
COUNCIL MEETING MINUTES
Tuesday, May 28, 2024

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

CALL TO ORDER: Mayor Sievers called the meeting to order at 7:00 PM

Councilmembers* present at the meeting were Sarah Bofenkamp, Angie Griner, Leslie Jo Sena, Molly Quigley, Rainy Anderson, Robert Brooks, and Ann Barrington.

*In the following paragraphs, Councilmember(s) will be abbreviated as: "C."

I. ROLL CALL: DC Gaber took attendance; all council members were present.

City staff present: City Administrator (CA) Misty La Follett and Deputy Clerk (DC) Jamie Gaber, and Police Officer Joel Anderson.

II. APPROVAL OF MINUTES:

C. Griner introduced a **MOTION** to amend the minutes from the regular council meeting on May 14, 2024 to say that C. Barrington was absent; the **MOTION** was seconded by C. Sena. All council members approved, and the **MOTION** passed.

C. Bofenkamp introduced a **MOTION** to approve the amended minutes from the regular council meeting on May 14, 2024; the **MOTION** was seconded by C. Anderson. C. Barrington abstained, rest of council members approved, and the **MOTION** passed.

III. OPEN FORUM:

Bruce Pemberton: Recognized Shady Lane is closed for first round of logging by Avista's subsidiary, Asplundh. He appreciates their polite and professional approach.

IV. PUBLIC WORKS REPORT: Supt Mike Wolf, submitted a written report

V. POLICE REPORT: Submitted a list of calls for service and written report

A. 18 Calls for Service

1. 6 Ordinance related
2. Two infractions issued
3. Two call outs

B. Multiple presentations at *Do It Dream It* Conference held at Lewis and Clark State College in Lewiston, ID.

1. Audience of sophomore and juniors from twenty-eight school districts from SE Washington and north central Idaho
2. More than 500 students, exposed to regional occupation options as they graduate from high school.

3. Third year in a row I have represented the law enforcement field and Palouse PD

VI. CITY ADMINISTRATOR / DEPUTY CLERK REPORT: CA La Follett reported:

A. POOL UPDATE:

1. Pool manager working on scheduling
2. County willing to pay for life guard certification
3. Weather permitting, have volunteers to paint pool.

B. VERIZON TOWER:

1. Representative came for a site check
2. They will now apply for a variance

C. BUILDING BLOCKS: Community Project

1. Looking for broad range of viewpoints to enhance the city in multiple ways
 - a) ***JULY 15TH and 16TH WORKSHOP, ALL WELCOME***
 - b) Community Center, July 15th evening, 16th, all day
2. Creating solutions to:
 - a) Affordable housing
 - b) Child care
 - c) Public infrastructure, including sidewalks
 - d) Addressing smart growth

VII. PLANNING COMMISSION UPDATE: ADU's

- A. Chuck Stemke presented report
- B. Public Hearing in late June, tbd
- C. Proposal will be presented to city council
 1. Council will deliberate, then send to City Attorney

VIII. OLD BUSINESS:

A. DOWNTOWN Wifi CORRIDOR:

1. Discussion occurred regarding contract with Inland Fiber Network

C. Sena introduced a **MOTION** to approve the contract with Inland Fiber Network, hosting a Wifi Corridor downtown; the **MOTION** was seconded by C. Anderson. In favor were: C. Bofenkamp, C. Anderson, C. Sena, and C. Barrington. Opposed were C. Griner, C. Quigley, and C. Brooks. Majority of council members approved, and the **MOTION** passed.

IX. NEW BUSINESS: KELLY REIBER

- A. Looking to potentially buy city property for coffee shop
 1. Discussion occurred regarding pros and cons of various properties

X. COMMITTEES:

Policy and Administration – C. Barrington:

.** Director of Whitman County Emergency Management will be at June 11th Council Meeting**

Pursuing Emergency Management: fire, flood, heat, cold

Code updates to Title 2, checking with City Attorney

Preparing for financial audits

Budget, Finance, & Major Acquisitions – No report:

Streets, Properties, & Facilities- No report

Personnel – No report

Water and Sewer – No report

Joint Fire Board: No report

Youth Advisory Board – No report

XI. MAYORS REPORT:

A. RECENT MEETINGS:

- 1. Chuck Stemke, ADU's
- 2. Port of Whitman, Economic Dev
- 3. EPA Region 10, Funding opportunities

B. FUTURE MEETINGS:

- 1. Association of Wa Cities
 - a) 4 days, mid-June
 - b) Awarded scholarship for travel, housing, and fees
- 2. IACC in October
 - a) Very helpful, would encourage any/all to go
 - b) Connect with other agencies to enhance infrastructure
 - c) Scholarships available

XII. COUNCIL MEMBER COMMENTS:

- a) Please add ADU's to next meeting agenda

PAYMENT OF THE BILLS

C. Anderson introduced a **MOTION** to allow the payment of bills; the **MOTION** was seconded by C. Sena. All council members approved, and the **MOTION** was passed.

The following checks were approved for payment:

Claims paid	Ck# 13854-13862	\$ 31,864.65
Total:		\$ 31,864.65

XIII. ADJOURN: C. Bofenkamp introduced a **MOTION** to adjourn; the **MOTION** was seconded by C. Brooks. All council members approved, and the **MOTION** was passed.

The council meeting Adjourned at 8:24 PM.

APPROVED: _____

ATTEST: _____

DATE: _____

Public Works Superintendent Council Report

Date: May 22, 2024

(Keep in mind this is 6 days from each council meeting)

WATER:

We will read meters next week.

We replaced 2 bad meters week before last.

FIRE HYDRANTS:

Roach Construction came yesterday to look what was involved in the replacement and Mike wrote an email Massie to get a quote. It will be 1-2 months before they are replaced.

Mike counted all of the fire hydrants in town and filled out the form for the fire department insurance rating for the residents.

STREETS:

Woltering is doing the sidewalks in front of Community Center and the store. Mike is waiting to hear from Willy for a date.

A truck drove over the yield sign at the cemetery last week. We installed new post bracket as the old one was sheared off.

Legacy Paving should be here in a couple of weeks to patch Main Street.

We ordered cold mix to patch the streets around town and should be delivered soon.

Gary Anderson is still hauling gravel.

We ordered stencils for STOP at Main and Bridge.

BST will be here on June 12th to oil the arterial streets.

CEMETERY:

Evan has been working hard to get the cemetery looking good for Memorial Day. Walter has been helping as well.

We have a broken gate valve that is half dug up. We are trying to work on it as we have time.

POOL:

We will start cleaning the pool next week as we will not have a lot of time. We will continue the following week.

PARKS:

There was a low hanging communication line at the park and Nick Samuel from Avista came and raised it back up with his bucket truck.

We repaired a broken drinking fountain.

MISC:

We installed smoke detectors in City Hall, Evan's shop, Police Station, Main City Shop, & Sewer Plant.

Mike and Walt went to a water class in Spokane last week.

Palouse Police Department report for Palouse City Council meeting May 28, 2024:

Eighteen calls for service since last council with six being ordinance violation related.

Two infractions issued.

Two callouts.

On 5-14-24 gave multiple half hour presentations to Do It Dream It Conference held at Lewis and Clark State College in Lewiston, ID. Audience of sophomore and juniors from twenty eight school districts from SE Washington and north central Idaho covering more than 500 students to expose them to regional occupation options as they graduate from high school. This is the third year in a row I have represented the law enforcement field and Palouse PD.

On 5-15-24 called out for investigation of vehicle/deer collision. No injuries/one tow.

On 5-17-24 assisted GarPal school with evacuation of students after fire alarm activated due to smell and light smoke related to electrical wiring problem in library. No source located per Fire Department.

5-21-24 responded to domestic violence assault between father and adult son. Both subjects injured and primary aggressor arrested/booked into Whitman County Jail.

5-23-24 provided police escort for Garpal High School Track team enroute to state tournament.

Renewed Med Project contract at no cost to the city for the disposal of expired or no longer needed household prescription medications in adherence with local and state regulations.

Ammunition order received and placed in safe at Palouse PD.

Anderson

05/23/24
08:52

Palouse Police Department
Law Incident Summary Report, by Incident Number

1100
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Number	Time and Date	Nature	Address	Loctn	Dsp
Agency: Palouse Police Department					
240510-01	13:18:33	05/10/24 Suspicious		N	INA
240513-01	08:15:24	05/13/24 Animal Problem		N	INA
240513-02	08:16:12	05/13/24 Civil		S	INA
240514-01	12:01:48	05/14/24 Public Program		S	INA
240515-01	08:35:38	05/15/24 Abandoned Vehicle		S	INA
240515-02	21:13:04	05/15/24 Accident Noninj		N	INA
240516-01	08:23:08	05/16/24 Traffic Offense		N	INA
240516-02	09:25:25	05/16/24 Civil		S	INA
240517-01	13:06:31	05/17/24 Traffic Offense		N	INA
240517-02	13:26:43	05/17/24 Agency Assist		N	INA
240517-03	15:09:59	05/17/24 Animal Problem		N	INA
240519-01	16:26:50	05/19/24 Animal Problem		N	INA
240520-01	07:48:14	05/20/24 Animal Problem		N	INA
240521-01	13:04:11	05/21/24 Parking Problem		N	INA
240521-02	17:35:20	05/21/24 Domestic Disput		N	CAA
240522-01	16:08:43	05/22/24 Lost Property		N	INA
240522-02	16:09:05	05/22/24 Lost Property		N	INA
240522-03	16:11:44	05/22/24 Traffic Offense		S	INF
Total Incidents for This Agency:				18	

Total Incidents for This Report: 18

Report Includes:

All dates greater than `00:00:00 05/10/24`
All agencies matching `PAPD`
All officers
All dispositions
All natures
All locations
All cities matching `PALOUSE`
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

*** End of Report /tmp/rpt6lNgvN-rplwisr.r3_1 ***